

FUNDING FOR LUH STAFF FOR WORK AND STRATEGY MEETINGS WITHIN THE FRAMEWORK OF THE EUROPEAN UNIVERSITY ALLIANCE EULiST: European Universities Linking Society and Technology

Leibniz University Hannover is part of the European university alliance "EULiST - European Universities Linking Society and Technology". The alliance focuses on sustainability, excellence, openness, diversity and inclusion. As part of EULiST-CONNECT, employees can apply for a mobility grant to realize a short stay at one of our partner universities or an EULiST-related event.

European University Alliances are recognized as universities of the future and drivers of development in society. Take the opportunity to participate in our European University Alliance and network with our EULiST partner universities.

The EULiST partner universities are

- LUT University (Finland)
- Jönköping University (Sweden)
- Institut Mines-Télécom (France)
- Brno University of Technology (Czechia)
- Technische Universität Wien (Austria)
- Slovak University of Technology in Bratislava (Slovakia),
- Universidad Rey Juan Carlos (Spain)
- University of L'Aquila (Italy)
- National Technical University of Athens (Greece)

WHO can be sponsored:

- Staff of LUH attending a work or strategy meeting at a EULiST partner university

WHAT can be funded:

- A working or strategy meeting at an EULiST partner university that focuses on one or more objectives of the DAAD EUN programme:
 1. The European university networks have been expanded in the areas of teaching, research, administration and third mission.
 2. The European dimension of German universities in multilateral European networks is strengthened.
 3. The participating universities are able to offer high-quality study and qualification programmes with a digital component on the basis of an inter-university European campus.
 4. The recognition of credits earned during stays abroad is facilitated and the recognition processes are optimised.

5. Students, academics and administrative staff acquire intercultural skills by increasing their international mobility.
 6. The participating universities sharpen their profile through multilingualism.
 7. Information and counselling services at German universities are expanded.
 8. The research and innovative strength of the participating German universities is strengthened.
 9. The reputation of the participating German universities in the European Higher Education Area and beyond is strengthened.
- Meetings in connection with joint work on EULiST activities (e.g. as part of the work packages), given that one or more objectives of the DAAD EUN programme are the focus.

What cannot be funded:

- Meetings that do not take place at EULiST partner universities are generally not eligible for funding. However, if necessary, we can enquire about that at any time.

DURATION of the mobility

- Up to 10 days

Which expenses can be funded:

- Travel and accommodation costs are reimbursed according to actual costs. This differs from the ERASMUS Staff Mobility, where a lump sum is granted.
- For accommodation costs, the amounts approved by the state of Lower Saxony must be taken into account: <https://voris.wolterskluwer-online.de/browse/document/e86680fb-65f0-3216-8425-8921f354688f> Per diem (daily allowance) for meals is paid as a lump sum according to the table.
 - Example: Madrid: 131€ hotel and 35€ per diem (daily allowance for meals)
- All business travelers can only be reimbursed for travel or flight costs up to the cost of the lowest class of transportation. Fare reductions must be taken into account.

Process:

1. Submit the following documents to eulist@zuv.uni-hannover.de:
 - a. Completed and signed the EULiST application form.
 - b. Invitation from the partner university (e.g. email from a faculty member).
3. After the application has been reviewed by the local coordinators at LUH, you will receive feedback within 14 days. Central selection criteria are a) motivation, b) goal(s) of the mobility, and c) availability of funds.
4. You will receive a reply via email in which you will receive information about the project number for your travel authorization and about the reimbursement process.
5. At the end of your stay, we require a signed Confirmation of Stay and a short report on your experience within 14 days.

Note:

- Applications can be submitted at any time up to travel. When possible, please submit at least 6 weeks before the start of travel.
- Please note that LUH employees are obliged to submit a business travel authorization form and an A1 certificate in good time before departure and a business trip report after their stay.

Contact:

- For questions contact: eulist@zuv.uni-hannover.de